Jeromy C. Graham

1012 Prospect Avenue
Cloquet, Minnesota 55720   (218) 451-0692

Re: **Computer Programming and Web Design**

Having established myself through professional pursuits as an accomplished, versatile and well-qualified candidate for a position within your organization, I am submitting my resume for your review.

Highlighted for your consideration is a brief outline of my career achievements as they pertain to positions in various computer related operations as well as supervisory roles or training roles. As a prospective member of your organization, I feel my strongest and most marketable assets lie in my extensive experience in project coordination, research and development, records management, personnel supervision and customer service. In addition, I have had the opportunity to gain a proficiency in the maintenance and operations of numerous hardware and software systems.

My desire is to gain employment with a company that can most effectively capitalize on my current skills while offering opportunities for continued career growth. I am confident that my experience, training and significant career achievements will allow me to become a valued and productive member of your organization. A personal interview would be greatly appreciated.

Thank you for your time and consideration of the enclosed resume. I look forward to hearing from you in the near future.

Sincerely,

Jeromy C. Graham

Encl. resume